



People Making
A Difference!

Idaho
State Government

Non-Classified
Opening

AERONAUTICS DIVISION ADMINISTRATOR

Non-Classified Classification

[Idaho Transportation Department](#)

Open for Recruitment: December 20, 2006 - January 5, 2007

Announcement # NONCLS048288

Salary Range: \$70,000 to \$90,000 DOE [-Plus Competitive Benefits!](#)

Location(s): Boise

SPECIAL NOTIFICATION: This position is exempt from classified state service and the rules of the Division of Human Resources and the Idaho Personnel Commission.

TYPICAL RESPONSIBILITIES:

Manages the Aeronautics program and division operations including airport development, maintenance, constructions, and safety; search and rescue; state aircraft pool; and pilot and aircraft registrations. This position is responsible for enforcing and assuring compliance with Title 21, Idaho Code, and Federal Aviations regulations and standards. Develops and controls division budget. Develops and implements objectives, plans, policies and procedures. Delegates authority to staff for airport engineering, technical and financial assistance. Manages and directs staff in search and rescue operations. Represents the state and department at national, regional, state and local aeronautics meetings, hearings and conferences. Provides technical assistance and liaison to legislators, officials, boards, consultants, associations and contractors. Coordinates programs with federal, regional, state and local government officials, airlines, airport managers and contractors.

QUALIFICATIONS:

Strong leadership and communication skills are required.

Experience: interpreting and applying Federal Aviation administration laws, rules and regulations as they apply to air regulations, airport and navigation systems planning, development and safety; developing and controlling an operating budget; managing a professional staff.

Experience applying aerial search and rescue procedures and applicable laws, rules, and regulations is desirable.

TO APPLY:

Please submit your detailed resume that demonstrates your qualifications

related to the experience requirements listed above.

Please submit your resume by January 5, 2007 to:

**Mary Harker
Human Resource Manager
Idaho Transportation Department
3311 W. State Street
P.O. Box 7129
Boise, ID 83707-1129**

e-mail mary.harker@itd.idaho.gov
FAX **(208) 334-4423**

OVERTIME NOTICE:

At the discretion of the appointing authority, compensatory time off may be provided in lieu of overtime cash compensation. Executive level positions are ineligible for overtime compensation.

Hiring is done without regard to race, color, religion, national origin, sex, age or disability. In addition, preference may be given to veterans who qualify under state and federal laws and regulations. If you need special accommodations to satisfy testing requirements, please contact the Division of Human Resources.